



# Letter of Intent Parkland Dedication & Development

The purpose of this form is to outline the manner in which the Parkland Dedication and Development Requirements of [Unified Development Code Section 13.08](#) will be satisfied. This form is required for any development application that proposes new residential dwelling units within the City of Georgetown or its extraterritorial jurisdiction.

## General Information

### Project Information:

Name of Project: \_\_\_\_\_

Address or General Location: \_\_\_\_\_

### Applicant's Contact Info:

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Proposed Use:

Current Zoning District: \_\_\_\_\_ or  Project is located in the ETJ

No. of Single-Family Detached Units: \_\_\_\_\_ No. of Single-Family Attached Units: \_\_\_\_\_

No. of Two-Family Units: \_\_\_\_\_ No. of Multi-Family Units: \_\_\_\_\_

Total Number of Units Proposed: \_\_\_\_\_

## Intentions to Satisfy Requirements of UDC 13.08

This project intends to satisfy the Parkland Dedication and Development Requirements of [UDC Section 13.08](#) through the manner selected below – *please select one option*:

- This project proposes less than five dwelling units and is exempt from the parkland dedication and development requirements of the UDC per UDC Section 13.08.020.
- As a part of this project, land will be dedicated for a public park and improvements constructed for the park in-lieu of the payment of fees. We have met with the Parks & Recreation Director on \_\_\_\_\_ (*insert date*) to review the requirements set forth in the UDC and received preliminary approval to proceed with public park land dedication and development. Parkland will be dedicated at a ratio of 1 acre for every 80 single-family/two family units proposed and 1 acre for every 110 multi-family units proposed.
- As a part of this project, land will be dedicated for a public park and fees-in-lieu of parkland development will be paid. We have met with the Parks & Recreation Director on \_\_\_\_\_ (*insert date*) to review the requirements set forth in the UDC and received preliminary approval to proceed with public park land dedication and development. Parkland will be dedicated at a ratio of 1 acre for every 80 single-family/two family units proposed and 1 acre for every 110 multi-family units proposed. The required fees will be paid prior to final approval of any development permit for this project.
- Instead of dedicating or constructing a public park, this project will pay the fees in-lieu of parkland dedication, set at \$650 per single-family or two-family dwelling unit and \$475 per multi-family dwelling unit, and the fees in-lieu of parkland development, set at \$1,000 per single-family or two-family dwelling unit and \$750 per multi-family dwelling unit. There is no intent to construct a private park for credit. The required fees will be paid prior to final approval of any development permit for this project.

- In this project, land will set aside for a private park and which will be developed with non-exclusive park improvements to be used as partial credit toward parkland dedication and development requirements. We have met with the Parks & Recreation Director on \_\_\_\_\_ (insert date) to review the requirements set forth in the UDC and received preliminary approval to proceed with private park land dedication and development.
- This project is subject to the alternative parkland dedication and development requirements approved in a Planned Unit Development or a Development Agreement. Any required parkland dedication or development is reflected in the submitted plans, and/or any fee-in-lieu required will be paid prior to approval of any development permit.

PUD Ord. No. \_\_\_\_\_ or Development Agreement Record Info: \_\_\_\_\_

**Description of Parkland to be Dedicated**

- No public or private parkland is proposed.
- This project proposes three (3) or more acres for public parkland dedication.
  1. Number of acres proposed: \_\_\_\_\_  
*(Parkland should be dedicated at a ratio of 1 acre for every 80 single-family or two-family units proposed, and 1 acre for every 110 multi-family units proposed.)*
  2. Please describe the terrain and location of the public parkland in respect to the requirements of UDC Section 13.08.040:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- This subdivision proposes two (2) or more acres for a private park.
  1. Number of acres proposed: \_\_\_\_\_
  2. Please describe the terrain and location of the public parkland in respect to the requirements of UDC Section 13.08.030. Also describe what kind of amenities will be provided and who will be responsible for ownership and maintenance of the park.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please Note: No parkland intended to meet the requirements for Parkland Dedication under UDC 13.08 will be accepted until interest has been conveyed to the City in a manner acceptable to the City Attorney. See [Parkland Improvement Agreement](#). (Not a requirement for application completeness)*

I, \_\_\_\_\_, certify the enclosed information to be true and accurate.  
(Applicant's name)

\_\_\_\_\_  
(Signature of Applicant) (Date)